**APPENDIX 2: Model Visit Report**

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| **Name:** | **Date:** |
| **Focus of visit** (link to strategy and school development plan) | |
| **Summary of activities** e.g. talking to staff and pupils, looking at specific resources, having lunch, etc | |
| **What have I learned as a result of my visit?** (relate this back to focus on visit) | |
| **Aspects I would like clarified/questions that I have:** | |
| **Actions for the governing board to consider:** | |
| **Further comments:** | |
| **Signature:** | |