



Every Moment Matters

We are delighted you have chosen Perran-ar-Worthal School for your child and hope you find your child's welcome pack both useful and informative.

You will find the following information enclosed within your pack:

- Admissions Form – Please complete this form fully and return to the school office as soon as possible to ensure we can fully update our systems as soon as your child starts with us.
- School Uniform and Order Form – Your child will be allocated a team colour and will be the colour of their P.E shirt. Any child with an older sibling already with us, will be allocated to the same team colour. If you could please complete and return your uniform order to the school office as soon as possible.
- Lunchtime
- Autograph, School Menu and ParentPay – Please note it usually takes a couple of days after your child has started to obtain your ParentPay login details. Therefore if your child requires a school lunch please advise what they would like, alternatively they can bring a healthy packed lunch. There will also be an Allergies and Intolerance Form in the pack, please read carefully if you feel this applies to your child
- The School Day and classes
- School team colours and team points
- After school clubs
- **Other forms enclosed for reference:**
 - *Absence Request Form – If you would like to take your child out of school during term time, including for any medical appointments, please complete this form and return it to the school office prior the date of absence. Please be aware of the school's attendance policy.
 - *Administer Medication Form – If your child is unwell and requires medication during the school day then this form will need to be completed and handed into the school office along with the medication (clearly labelled). Medication is kept in a locked fridge and if the medication needs to be taken home daily then the parent will need to collect this at the end of the school day. We cannot give the medication to your child to bring home.
 - *Asthma Care Plan and Individual Healthcare Plan – If your child suffers from asthma or any other condition we need to be aware of, please complete these forms and return to the school office. Please note if your child requires the use of an inhaler this needs to be clearly labelled with instructions of use and sent into the school office where it will be kept locked away. If your child requires their inhaler during the school day a member of staff will collect the inhaler and administer as per your instructions.
 - *Change of Details Form – If any of your contact numbers, email addresses or home address changes, or if you want to add/remove a contact, please ensure this form is completed and sent into the school office. It is important we always have up-to-date contact information on our system in case of an emergency.



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*Application for Free School Meals and Pupil Premium – All of KS1 receive Government free meals and do not need to complete this form but please see the enclosed form for further information on applying.

*Head Bump Form – If your child has any sort of bump to the head/face, no matter how minor, then this form will be completed and sent home with your child in their book bag. You will also receive a call from the school office, do not be alarmed, this is standard procedure and rarely anything to worry about. If there is no answer, we will leave a voicemail message so please listen to your message to avoid you needing to call the school office.

TO NOTE: Admissions form and uniform order form are to be returned to the school office as soon as possible please.



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The School Day

All children enter their classrooms through the external door from the playground; the doors are unlocked between 8.45am and 9am. During the first few days, please feel free to settle your child within the classroom. Your child will have a clearly labeled coat peg where they will leave all their belongings such as coats, scarves, hats and PE bags.

After the first few days, please leave your child to enter the classroom by themselves through the external door. On Friday mornings, parents are invited into the classrooms between 8.45am and 9am to have a look at the work your child has been up to during the week.

If you arrive after the bell has gone at 9am, please enter through reception where Miss Deakin or Miss Braddon will take your child to class.

The school day ends at 3pm for KS1 and 3:15pm for KS2. Please wait to collect your child from behind the fence. Each class will be lead out of school and lined up and the teachers will ensure that each child is safely collected. If someone other than the usual 'collector' is picking up your child, please inform the school office beforehand.

School Hill is very busy around drop off and pick up times. There is a high volume of traffic. If driving, parking is available along School Hill and in the village hall car park. Please DO NOT park on the zigzags outside the school. Please park considerately and safely and please take extra care with your child.

If your child is poorly, please phone the school as soon as possible, leaving a message on the answer machine if there is no answer with the reason for your child's absence. If your child has diarrhoea or vomiting, we ask that they stay off school until they have been symptom free for 48 hours.

Each child will have their own water bottle and children in KS1 will receive a piece of fruit each morning. Children under five receive free school milk each day and parents have the option of continuing at a subsidised cost for children aged 5-11years via www.coolmilk.com

Playtime:

KS1 and KS2 have separate playgrounds.



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School Uniform

The school colours are navy and red. Specially printed items are available through the school, all other items of our uniform are to be found in high street shops. Hair should be tied back for P.E. and we would prefer long hair to be tied back at all times to prevent the spread of head lice. Children with pierced ears are allowed to wear a single pair of studs but they must be able to remove them for P.E lessons or will need to provide tape to cover them.

Boys: red polo shirt, navy blue trousers or shorts, school jumper, black socks, black shoes

Girls: red and white checked dress or red polo shirt and navy blue skirt/trousers, school jumper, black socks, black shoes

PE kit: PE t-shirt of the colour of their team (blue, red, yellow, green), navy shorts, black plimsolls. (PE kit stays in school and will be sent home at the end of each half term. A good tip is to have an extra pair of socks in the PE kit bag. PE bags need to be individualised to allow easy recognition – perhaps with a keyring, marker, tassel etc)

Fab Friday: Fab Friday t-shirt, to be worn each Fab Friday (dates will be on the website) along with sensible leggings/skirts/trousers/shorts

Please ensure all items of uniform are clearly labelled with your child's name. Also any coats or other items such as lunch boxes/drinks bottles.

Examples of our school uniform



Lunchtime



Sharon Reeves
Catering Manager



Sam Williams
Catering Assistant

A GREAT DINING EXPERIENCE - At our school we pride ourselves on ensuring our pupils enjoy their lunch times for all the right reasons. The canteen is run by Sharon and the menu is provided by Autograph Foods – please see a sample menu enclosed in this pack. KS1 children are entitled to a free school meal funded by the government or parents are welcome to send their child with a healthy packed lunch. KS2 children have the option of purchasing a school meal or bringing a healthy packed lunch. **Please note NUTS of any sort or NUT spreads are NOT allowed in school or within children's packed lunches.**

School dinners must be paid for and ordered via ParentPay. If your child is in KS1 you don't need to pay for dinners **but you do still need to order you child's dinner in advance via ParentPay.**

Enclosed in your pack is a copy of the current meal choices. As soon as our systems are updated you will be sent a letter with a personal username and password, you will need to activate your account and talk through the menu with your child and decide what they would like for their dinner, you can order weeks in advance or you can do it on the day **before 9.00am.**

KS1:

- All children are taken to the hall by a member of staff
- When children finish their lunch they go to sit on a bench to wait to be taken out to the playground by a member of staff
- If there is already a member of staff on the playground by the time the children have finished their lunch, children go straight to the playground via the external hall door through Puffins' outdoor play area

KS2

- Year 6 packed lunch go straight to the hall
- Year 3,4 and 5 packed lunches go to either Starlings or Swifts classroom (alternating weeks) with a member of staff
- All KS2 school dinners go to the playground until they are called by a member of staff
- When children have finished their lunch, they leave the hall through the external hall door and go to KS2 playground

Every Moment Matters

We line up sensibly



Sharon and Sam serve us lunch



We ask for help cutting our food



We put our hand up when we've finished



We clear away our own plates



We choose our pudding





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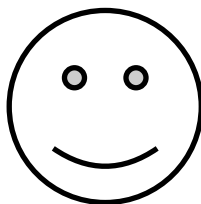
School clubs

There are various after school clubs available each term. There are different clubs for KS1 and KS2 pupils. Letters will be sent home each term for your child to return if they are interested in joining a specific club. There are only a set number of places on the clubs but we do try and ensure all children get a chance to attend a club at some point.

School teams and Team Points

There are four teams – blue, red, yellow, green. Your child will be allocated into a team and will earn team points which are added to the team board in the main hall with a winning team being announced at the end of each school year. Your child will have a team point chart in their class. There are many ways to earn team points: reading each night at home, home learning ('homework'), behaviour in class (each class has a 'behaviour board'), behaviour in school, sports days etc. Each completed chart earns them 50 team points. Once a chart is completed your child will receive a certificate.

Chart Number	Number of Team Points	Certificate/Award
1	50	Bronze
2	100	Silver
3	150	Gold
4	200	Medal
5	250	Badge
6	300	Head Teacher's Award



Classes



Puffins - Reception/Year1



Robins - year1/Year2



Starlings - Year 3



Skylarks – Year 4



Kingfishers – Year 5



Swifts – Year 6