

Speaking

The oral transmission of information or ideas



•

I understand what speaking is

• •

I respond to simple questions and prompts

• • •

I speak clearly so another person understands me

STEP

0

I speak clearly to someone I know



Speaking

The oral transmission of information or ideas



STEP
0

I speak clearly to someone I know

•

I understand how to engage more than one person

• •

I speak in front of others

• • •

I speak clearly so more than one person understands me

STEP
1

I speak clearly to small groups of people I know



Speaking

The oral transmission of information or ideas



STEP

1

I speak clearly to small groups of people I know

•

I understand what is different about talking to people I don't know

• •

I speak clearly to individuals I do not know

• • •

I speak clearly to small groups I do not know

STEP

2

I speak clearly to individuals and small groups I do not know



Speaking

The oral transmission of information or ideas



STEP 2

I speak clearly to individuals and small groups I do not know

•

I understand what it means to say things in a logical order

• •

I understand why putting things in a logical order is important when speaking

• • •

I use different approaches to putting things in a logical order

STEP 3

I speak effectively by making points in a logical order



Speaking

The oral transmission of information or ideas



STEP 3

I speak effectively by making points in a logical order

•

I understand why it is important to know what my listeners already know

• •

I know how to build on what my listeners already know

• • •

I explain new concepts that listeners are able to follow

STEP 4

I speak effectively by thinking about what my listeners already know



Speaking

The oral transmission of information or ideas



STEP 4

I speak effectively by thinking about what my listeners already know

•

I understand why language changes in different settings

• •

I explain the difference between formal, informal and technical language

• • •

I judge what language is appropriate in different settings

STEP 5

I speak effectively by using appropriate language



Speaking

The oral transmission of information or ideas



STEP 5

I speak effectively by using appropriate language

•

I know what tone is and what is appropriate in different settings

• •

I know what expression is and what is appropriate in different settings

• • •

I know what gesture is and what is appropriate in different settings

STEP 6

I speak effectively by using appropriate tone, expression and gesture



Speaking

The oral transmission of information or ideas



STEP 6

I speak effectively by using appropriate tone, expression and gesture

•

I understand the value of using facts and statistics when speaking

• •

I support the ideas I share with appropriate facts and examples

• • •

I know how to structure an opinion or argument

STEP 7

I speak engagingly by using facts and examples to support my points



Speaking

The oral transmission of information or ideas



STEP 7

I speak engagingly by using facts and examples to support my points

•

I understand what visual aids are and how they can help

• •

I know how to use visual aids effectively

• • •

I create simple visuals and props to support what I am saying

STEP 8

I speak engagingly by using visual aids to support my points



Speaking

The oral transmission of information or ideas



STEP 8

I speak engagingly by using visual aids to support my points

•

I know how tone, expression and gesture can make speaking more engaging

• •

I speak in front of others and manage my tone to be more engaging

• • •

I use appropriate gesture and expression to make my speaking more engaging

STEP 9

I speak engagingly by using tone, expression and gesture to engage listeners



Speaking

The oral transmission of information or ideas



STEP 9

I speak engagingly by using tone, expression and gesture to engage listeners

•

I know how to prepare for different audiences

• •

I identify how my listeners are feeling about what I am saying

• • •

I know how to adjust language, tone and expression in response to an audience

STEP 10

I speak adaptively by changing my language, tone and expression depending on the response of listeners



Speaking

The oral transmission of information or ideas



STEP 10

I speak adaptively by changing my language, tone and expression depending on the response of listeners

•

I define what a negotiation is and explain why they happen

• •

I anticipate the other party's position before a negotiation

• • •

I plan changes to my points in response to the other party's position

STEP 11

I speak adaptively by planning for different possible responses of listeners



Speaking

The oral transmission of information or ideas



STEP 11

I speak adaptively by planning for different possible responses of listeners

•

I identify the structure of a negotiation

• •

I recognise the importance of listening in negotiations

• • •

I use strategies to adapt the content of what I say

STEP 12

I speak adaptively by changing my content depending on the response of listeners



Speaking

The oral transmission of information or ideas



STEP 12

I speak adaptively by changing my content depending on the response of listeners

•

I define what influence means and explain how it is used

• •

I understand how we can change the structure of our points to be influential

• • •

I read the response of my audience and change my structure accordingly

STEP 13

I speak influentially by changing the structure of my points to best persuade the listeners



Speaking

The oral transmission of information or ideas



STEP 13

I speak influentially by changing the structure of my points to best persuade the listeners

•

I recognise how using examples and facts can be influential

• •

I evaluate the persuasiveness of different examples and facts

• • •

I select examples and facts that are appropriate for my audience

STEP 14

I speak influentially by changing the examples and facts I use to best persuade the listeners



Speaking

The oral transmission of information or ideas



STEP 14

I speak influentially by changing the examples and facts I use to best persuade the listeners

•

I explain and define what a vision is using examples

• •

I identify the characteristics of a compelling vision

• • •

I structure and deliver a vision that is compelling for my audience

STEP 15

I speak influentially by articulating a compelling vision that persuades the listeners

